

## REGULAR MEETING AGENDA

### CALL THE MEETING TO ORDER:

### FLAG SALUTE:

**SUNSHINE LAW:** “This regular meeting held on February 17, 2016 at 6:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

### ROLL CALL OF ATTENDANCE:

R. Baker  
R. Delano  
J. Formisano  
J. Santagata

S. Woshnak  
J. Alvarez  
C. Santore  
A. Zorzi

R. Smith  
E. Walberg  
M. Testa Jr.  
S. Testa

**FIRST ORDER OF BUSINESS:** The first order of business for tonight’s meeting is the BBMUA’s reorganization for the year 2016.

I would like to open the floor for Nominations for Chairman\_\_\_\_\_.  
I would like to close the floor.

I would like to entertain a motion to appoint \_\_\_\_\_as Chairman of the BBMUA.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

**CHAIRMAN:**

**I would like to open the floor for Nominations for Vice-Chairman\_\_\_\_\_.**

**I would like to close the floor.**

**I would like to entertain a motion to appoint \_\_\_\_\_ as Vice-Chairman of the BBMUA.**

**m: \_\_\_\_\_ s: \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata**

**I would like to open the floor for Nominations for Secretary/Treasurer (Cheryl Santore)**

**I would like to close the floor.**

**I would like to entertain a motion to appoint Cheryl Santore as Secretary/Treasurer of the BBMUA.**

**m: \_\_\_\_\_ s: \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata**

**I would like to entertain a motion to approve the Daily Journal and The Atlantic County Record as the official newspapers of the BBMUA.**

**m: \_\_\_\_\_ s: \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata**

**I would like to entertain a motion for a Solicitor. (Testa, Heck, Scrocca & Testa)**

**m: \_\_\_\_\_ s: \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata**

**I would like to entertain a motion for an Auditor. (Romano, Hearing, Testa & Knorr)**

**m: \_\_\_\_\_ s: \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata**

**I would like to entertain a motion for an Engineer. (Remington, Vernick & Walberg)**

**m: \_\_\_\_\_ s: \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata**

Committees for the year 2016 will be as follows:

**Policies, Procedures & Personnel:**

\_\_\_\_\_Chairman

Richard Baker

\_\_\_\_\_

**Finance:**

\_\_\_\_\_Chairman

Sharon Woshnak

**Plant Operations & Construction:**

\_\_\_\_\_Chairman

John Formisano

\_\_\_\_\_

**PUBLIC PORTION:**

**ENGINEER'S REPORT:** #9 Letter from Ed Walberg of Remington, Vernick & Walberg providing a proposal to prepare contract documents to service the well pump and motor for Piney Point Well No. 3. The cost will include bid phase support services, processing of contract documents, contract administration and part-time construction observation, review pump repair recommendations provided by contractor and observe removed well pump and motor components being refurbished at the contractor's site, as well as observing a final video inspection and pump tests once the well is placed back into service. These services will be provided at a cost not to exceed \$12,500.00. The preliminary budget for the total project cost is estimated to be \$85,000.00

I need a motion to approve the preparation of contract and bidding documents for the service of the well pump and motor for Piney Point Well No. 3 for a cost not to exceed \$12,500.00.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

#12 Copy of the Atlantic City Electric Interconnection Application/Agreement that Mike Adkins of Cambria Solar LLC needed a signature on. Plant Superintendent Alan Zorzi signed the application after Robert Smith of Remington, Vernick & Walberg reviewed the document.

**SOLICITOR'S REPORT: #1** Adopt Resolution R-4-2016, designating official newspapers of the Borough of Buena Municipal Utilities Authority.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

**#2** Adopt Resolution R-5-2016, authorizing contracts with approved state contract vendors for contracting units pursuant to N.J.S.A. 40A:11-12a.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

**#3** Adopt Resolution R-6-2016, awarding contract for professional services pursuant to the fair and open process to Romano, Hearing, Testa & Knorr for Auditing Services.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

**#4** Adopt Resolution R-7-2016, awarding contract for professional services pursuant to the fair and open process to Remington, Vernick & Walberg for Engineering Services.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

**#5** Adopt Resolution R-8-2016, awarding contract for professional services pursuant to the fair and open process to Testa, Heck, Scrocca & Testa for Legal Services.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

**#11** Copy of Contract for execution in accordance with the response to the Request for Qualifications. The contract is for the period February 1, 2016 through January 31, 2017.

**AUDITOR'S REPORT: #10** Copy of proposed contract was email to the BBMUA Solicitor, Michael Testa Jr. for his review. The contract is in accordance with the response to the Request for Qualifications. The contract is for the period February 1, 2016 through January 31, 2017.

**UNFINISHED BUSINESS:** At this time we will be going into closed session

**#13 Adopt resolution R-9-2016 authorizing a meeting of the Borough of Buena Municipal Utilities Authority Closed to the Public for the purpose of possible litigation.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata**

**Motion to open the closed session meeting at \_\_\_\_\_ p.m.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata**

**Motion to end the closed session meeting and reopen the regular meeting at \_\_\_\_\_ p.m.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata**

**CORRESPONDENCE: #6 Letter from the State of NJ Department of the Treasury Division of Pensions and Benefits regarding the 2016 Employer Liability for the Annual Pension Contribution PERS. This is due April 1, 2016.**

**#7 Copy of Resolution 23-16 from the Borough of Buena accepting the resignation of Michael Feaster as Alternate #2 from the BBMUA board effective January 7, 2016.**

**#8 Email from Shana Zeiger of Tower Advisors & Assoc. regarding the possibility of bringing cellular tenants to our water tower. If the board is interested Ms. Zeiger would be willing to come down and meet with us to evaluate the water tower and site.**

**TREASURER'S REPORT: Motion to approve treasurer's report as read**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata**

**SECRETARY'S REPORT:**

**MINUTES OF THE MEETING:** Dispense with reading the minutes of the last regular meeting held on January 27, 2016.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

Dispense with reading the minutes of the last closed session meeting held on January 27, 2016.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

**PUBLIC PORTION:**

**PLANT SUPERINTENDENT'S REPORT:**

**Motion** to accept and file all correspondence sent out for review without reading numbered 1 through number 13.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

**PAYMENT OF THE BILLS:** motion to pay all bills presented.

m: \_\_\_\_\_ s: \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata

The next regular meeting will be held on February 24, 2016 at 7:00 p.m.

**MEETING ADJOURNMENT:** **Motion** to adjourn the meeting. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J. Santagata